



 **LET TRAINING**

Webinar Calendar October to December 2024

Contact our support team at admin@lettraining.com.au

The How to Info



Why



- To support our students with their educational aspirations
- Designed to respond to the learning support needs
- To provide opportunity for students to meet trainers online

Who are the Webinars for?



- All students enrolled with LET Training
- Needing learning support from a trainer on a regular basis
- Enjoying in a visual classroom learning environment

How do I make a booking?

An invitation link will email you from us monthly before the scheduled Webinar.

To participate in these Webinars, you will need to register for the Webinar (that is relevant to your enrolled course) via the booking link received.

Email to: admin@lettraining.com.au

What if you can't participate in the Webinar?

You will be able to access the record of the Webinar.

All you need to do is **to register via bookings**, that way you will receive the record a few days after the Webinar conducted.

Cost

The Webinar is **FREE** of charge to all Students of LET Training.

Live Unpacking Webinars October 2024

Webinar Dates & Times	Webinar Topics
Wednesday, 16 th October 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Robyn Smith (BSBTEC401 Learners)
Monday, 21 st October 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Marissa Litonjua (BSBLDR413 Learners)



Live Unpacking Webinars November 2024

Webinar Dates & Times	Webinar Topics
Thursday, 7 th November 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Robyn Smith (BSBWHS411 Learners)
Monday, 18 th November 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Marissa Litonjua (BSBTWK401 Learners)
Wednesday, 27 th November 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Robyn Smith (BSBWRT411 Learners)

Live Unpacking Webinars December 2024

Webinar Dates & Times	Webinar Topics
Monday, 9 th December 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Marissa Litonjua (BSBCRT511 Learners)
Wednesday, 11 th December 2024 12:00pm - 1:00pm (AEDT)	Live Unpacking (click to register) Meet with your trainer – Robyn Smith (BSBLDR414 Learners)

Pre-recorded Webinars

October – December 2024



**October
2024**

BSBTEC401 - Design and produce complex text documents
BSBLDR413 - Lead effective workplace relationships



**November
2024**

BSBWHS411 - Implement and monitor WHS policies, procedures and programs
BSBTWK401 - Build and maintain business relationships
BSBWRT411 - Write complex documents



**December
2024**

BSBCRT511 - Develop critical thinking in others
BSBLDR414 - Lead team effectiveness



Once pre-recordings are completed, links will be emailed to all students.

Participation



Preparation

Familiarise with the respective unit learning material before the session.

Read the assessment questions and tasks to understand the requirements.

Note your questions that you wish to be answered within or after the session.



Timeframe

All Webinar sessions, including the Study Hubs, are designed for up to 60 minutes. We strongly recommend that you get ready 10 minutes before the session starts.

The record of the Webinar session will be emailed to [registered students](#) a few days after the session.

Sessions maybe Rescheduled

Possibility of sessions rescheduled:

- LET Training may reschedule the Webinars due to a small number of registrations; or
- Trainer availabilities; or
- Other factors



Need help?



Feel free to contact us on:



02 9633 3929



admin@lettraining.com.au